

BASIC DETAILS:		35143—ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM Dated: 01-06-2023	
SCHOOL NAME	ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM	SCHOOL CODE	35143
ADDRESS	ST. CLARET SCHOOL, NH- 37, BORJHAR	AFFILIATION CODE	230056
PRINCIPAL	DR. (FR) BENOY JOSEPH	PRINCIPAL'S CONTACT NUMBER	8822661726
PRINCIPAL'S EMAIL ID	benoycmf@gmail.com	PRINCIPAL'S RETIREMENT DATE	03/04/2033
SCHOOL'S CONTACT NUMBER	0361-2840985	SCHOOL'S EMAIL ID	stclaretschool@gmail.com
SCHOOL'S WEBSITE	https://stclaretguwahati.in	SCHOOL'S FAX NUMBER	-----NA-----
LANDMARK NEAR SCHOOL	ION DIGITAL ZONE IDZ, BORJHAR, E- COM TOWER, VIP ROAD	YEAR OF ESTABLISHMENT	1996
AFFILIATION VALIDITY	2021 TO 2026	AFFILIATION STATUS	PROVISIONAL
NAME OF THE TRUST/SOCIETY/COMPANY REGISTERED	ST CLARET EDUCATIONAL SOCIETY, BORJHAR	REGISTRATION DATE	06/07/2005
SOCIETY REGISTRATION NUMBER	RS/KAM/240/X/244	REGISTRATION VALIDITY	30/08/2024
NOC ISSUING AUTHORITY	GOVT. OF ASSAM, DEPT. OF EDUCATION	NOC ISSUING DATE	12/04/2005
WHETHER SCHOOL IS RUNNING MORNING/EVENING/DOUBLE SHIFT	MORNING	CURRENTLY RUNNING CLASSES FROM	1
WHETHER OFFERED VOCATIONAL/SKILL SUBJECTS	YES	EXAMINATION CENTRE NO, IF ANY	N/A

NO OBJECTION CERTIFICATE

GOVERNMENT OF ASSAM
EDUCATION (SECONDARY) DEPARTMENT

No.B(3)S.472/2003/pt/109 Dt. Dispur, the 12th April/05.

From : Shri M. Goswami,
Deputy Secy. to the Govt. of Assam,
Education Department.

To : The Director of Secondary Education, Assam,
Kahilipara, Guwahati-19.

Sub : Regarding No objection certificates to
affiliate the school to CBSE pattern
of Education.

Sir,

With reference to the subject cited
above, I am directed to say that the Govt. in
Education Department have no objection to
affiliate the St. Claret School, Borjhar,
Guwahati -15 to C.B.S.E. pattern of Education.

Yours faithfully,

scf
Deputy Secy. to the Govt. of Assam,
Education Deptt.

Memo No.B(3)S.472/2003/pt/109-A, Dt. Dispur, the 12.4.05.
Copy to:-

- The Principal, St. Claret School, Borjhar,
with reference to his letter dated 18.2.2005
for information and necessary action.

By order etc,
[Signature]
Deputy Secy. to the Govt. of Assam,
Education Department

**NON PROPRIETY CHARTER
AFFIDAVIT**

**INDIA NON JUDICIAL
Government of Assam**

e-Stamp

Certificate No.	: IN-AS019194767099
Certificate Issue Date	: 14-Jun-2019 03:59 PM
Account Reference	: IMPACC (S-I) 8940171 DOKAN PANBESARI AS-01
Uncol. Doc. Reference	: SUBIVASASSHMP171067614403810P
Purchased by	: ANNA K P
Description of Document	: Affidavit
Property Description	: NA
Consideration Price (Rs.)	: 0 (Zero)
First Party	: ANNA K P
Second Party	: NA
Stamp Duty Paid By	: ANNA K P
Stamp Duty Amount (Rs.)	: 20 (Twenty only)

NOTARY PUBLIC
S. S. Rahman
Kamrup
Regd. No. - KAM.03
Expiry Date: 06-03-2022

BEFORE THE NOTARY PUBLIC, KAMRUP AT GUWAHATI

AFFIDAVIT

I, Binoy Joseph, S/O of Mr. T.A. Joseph, aged about 47 years, Christian by religion, Indian by birth, the President of the Society, "St. Claret Educational Society", residing at St. Claret School, Borjhar, P.S. Azara, Guwahati 781015, Assam do hereby solemnly affirm and declare on oath as under:

SR 0001095694

- That I am a citizen of India by birth and a resident of the aforesaid locality.
- That I am the President of the above mentioned society registered under Societies Registration Act, XXI of 1860, bearing the registration No. RSKAN/240/N/244 of 2005-06.
- That the members of the Governing Body of the said society are **Binoy Joseph** (President) residing at St. Claret School, Borjhar, P.S. Azara, Guwahati 781015, Assam, **Paulson Varkey Veliyanoor** residing at Claret Bhawan, Borjhar, P.S. Azara, Guwahati 781015, Assam, **John K.J.** (Secretary cum Treasurer) residing at Christu Nivas, Nongmymsong, Shillong - 08, Meghalaya, **Joseph Mathew** residing at Christu Nivas, Nongmymsong, Shillong - 08, Meghalaya, **Mathew Vadakkal**, residing at C/o Claret Villa, Mawla, Shillong - 08, Meghalaya, **Benedict Basumatary** residing at C/o Claret Bhawan, Borjhar, P.S. Azara, Guwahati 781015, Assam and **Sebastian Mathew**, residing at Claret Bhawan, Borjhar, P.S. Azara, Guwahati 781015, Assam.
- That the above mentioned society being a non-profitable character the members of the Governing Body is not related to each other in any way.
- That this affidavit will be used as a piece of evidence with a view to prove my aforesaid declaration so that this will be submitted before the competent authority and I further declare that all statements made in this affidavit are true to the best of my knowledge and belief.

OATH

"I swear that this declaration is true, that it conceals nothing and that no part of it is false, so help me God".

And I sign this affidavit on this the 16th day of September, 2019 at Guwahati.

Identified by me
Anna K.P.
Advocate

DEPONENT

Solemnly affirmed and declared before me by the deponent who is identified by Anna K.P., Advocate, Guwahati on this the 16th day of September 2019 at Guwahati

NOTARY
S.S. Rahman
Kamrup
Regd. No. - KAM.03
Expiry Date: 06-03-2022

FACULTY DETAILS		35143—ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM Dated: 01-06-2023	
TOTAL NUMBER OF TEACHERS (ALL CLASSES)	66	NUMBER OF PGTs	21
NUMBER OF TGTs	17	NUMBER OF PRTs	26
NUMBER OF PETs	2	OTHER NON-TEACHING STAFF	17
NUMBER OF MANDATORY TRAINING QUALIFIED TEACHER	66	NUMBER OF TRAININGS ATTENDED BY TEACHERS SINCE LAST YEAR	70
WHETHER SPECIAL EDUCATOR APPOINTED?	NO	WHETHER COUNSELLOR AND WELLNESS TEACHER APPOINTED	YES
HAS MANDATORY TRAINING OF TEACHERS AS PER THE TRAINING POLICY (SECTION-16 OF AFFILIATION BYE-LAWS) BEEN COMPLETED?	YES	NUMBER OF NTTs	04

STUDENTS DETAILS		35143—ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM Dated: 01-06-2023	
CLASS	TOTAL NUMBER OF SECTIONS	TOTAL NUMBER OF INTAKE	TOTAL NUMBER OF STUDENTS
1	4	180	163
2	5	225	194
3	5	225	191
4	5	225	199
5	4	180	180
6	4	180	186
7	4	180	171
8	3	135	132
9	3	120	122
10	3	120	116
11	3	120	120
12	3	120	104

ACADEMIC DETAILS

35143—ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM

Dated: 28-02-2022

SUBJECTS OFFERED FOR CLASS 10	SUBJECTS OFFERED FOR CLASS 12
014---ASSAMESE	027---HISTORY
041---MATHEMATICS	028---POLITICAL SCIENCE
241---MATHEMATICS BASIC	029---GEOGRAPHY
085---HINDI COURSE-B	030---ECONOMICS
086---SCIENCE	041---MATHEMATICS
087---SOCIAL SCIENCE	042---PHYSICS
184---ENGLISH LANGUAGE & LITERATURE	043---CHEMISTRY
402--- INFORMATION TECHNOLOGY (402)	044---BIOLOGY
	048---PHYSICAL EDUCATION
	054---BUSINESS STUDIES
	055---ACCOUNTANCY
	065---INFORMATICS PRAC. (NEW)
	301---ENGLISH CORE
	302---HINDI CORE

INFRASTRUCTURE DETAILS

35143—ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM

Dated: 01-06-2023

TOTAL NUMBER OF SITES OF SCHOOL	1	TOTAL NUMBER OF BUILDING BLOCKS	3
TOTAL AREA OF SCHOOL IN SQUARE METRES	13061	TOTAL NUMBER OF PLAYGROUNDS	1
TOTAL AREA OF PLAYGROUND IN SQUARE METRES	4680	TOTAL NUMBER OF ROOMS	77
TOTAL NUMBER OF SMALL-SIZED ROOMS	9	TOTAL NUMBER OF MEDIUM-SIZED ROOMS	11
TOTAL NUMBER OF LARGE-SIZED ROOMS	57	TOTAL NUMBER OF MALE REST ROOM	1
TOTAL NUMBER OF FEMALE REST ROOM	1	NUMBER OF GIRL'S TOILET	38
NUMBER OF BOY'S TOILET	26	NUMBER OF TOILETS FOR DIFFERENTLY ABLED PERSONS	2
NUMBER OF WASHROOMS FOR FEMALE STAFF	6	NUMBER OF WASHROOMS FOR MALE STAFF	3
TOTAL NUMBER OF LIBRARIES	1	NUMBER OF LABORATORIES	5
TOTAL NUMBER OF STUDENT CANTEENS	0	TOTAL NUMBER OF STAFF CANTEENS	0
NUMBER OF WATER PURIFIERS/ROs	5	NUMBER OF AUDITORIUMS	1
NUMBER OF LIFTS/ELEVATORS	0	NUMBER OF DIGITAL CLASSROOMS	23
DOES THE SCHOOL HAS HOSTEL FACILITY?	NO	DOES THE SCHOOL HAS GUARDS EMPLOYED FOR SAFETY?	YES
DOES THE SCHOOL HAS FIRE EXTINGUISHERS?	YES	DOES THE SCHOOL HAS SPRINKLERS?	YES
DOES THE SCHOOL HAS CCTV CAMERAS INSTALLED?	YES	IS THE SCHOOL EXAMINATION CENTER OF CBSE?	NO
TOTAL NUMBER OF COMPUTERS IN ALL COMPUTER LAB	63	DOES THE SCHOOL HAS WEB SERVERS?	NO

DOES THE SCHOOL HAS A BOUNDARY WALL?	YES	IS YOUR SCHOOL BARRIER FREE/ HAS RAMPS?	NO
DOES THE SCHOOL HAS CLINIC FACILITY?	NO	DOES THE SCHOOL HAS A STRONG ROOM?	NO
DOES THE SCHOOL HAS A GYMNASIUM?	NO	IS YOUR SCHOOL WI-FI ENABLED?	NO
PROVISION OF WEB BASED LEARNING PROGRAMS?	NO	DOES THE SCHOOL HAS FIRE ALARMS?	YES
DOES THE SCHOOL HAS SPORTS FACILITY?	YES	DOES THE SCHOOL HAS INDOOR GAMES FACILITY?	YES
DOES THE SCHOOL HAS A SWIMMING POOL?	NO	DOES THE SCHOOL HAS DANCE/MUSIC FACILITY?	YES
TOTAL NUMBER OF BUSES OWNED	0	TOTAL NUMBER OF BUSES HIRED	0
TOTAL NUMBER OF VANS / MATADORS	0	TOTAL NUMBER OF DRIVERS	0
NUMBER OF FEMALE ATTENDANTS FOR BUS DUTY	0	NUMBER OF ACTIVITY ROOMS	2
ARE THE HEALTH AND HYGIENE, TOILETS ON ALL FLOORS, SEPARATE TOILETS FOR STAFF, RAMPS, SIGNBOARDS, ETC. BEING MAINTAINED PROPERLY?	YES	IS THE SCHOOL INFRASTRUCTURE BEING USED FOR ANY COMMERCIAL ACTIVITY?	NO

OTHER DETAILS

35143—ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM

Dated: 01-06-2023

TOTAL BOOKS AVAILABLE IN THE SCHOOL LIBRARY	4970	PERIODICALS IN THE SCHOOL LIBRARY	03
DAILIES IN THE SCHOOL LIBRARY	03	REFERENCE BOOKS IN THE SCHOOL LIBRARY	350
LIBRARY RESOURCES	05	DOES IT HAVE LIBRARY SOFTWARE	No
LIBRARY SIZE (IN SQ. METERS)	73	COMPUTER LAB SIZE (IN SQ. METERS)	51.12
COMPOSITE SCIENCE LAB SIZE (IN SQ. METERS)	66.60	CHEMISTRY LAB SIZE (IN SQ. METERS)	66.60
PHYSICS LAB SIZE (IN SQ. METERS)	66.60	HOW MANY ROOMS BETWEEN 400 to 500 SQ FT	18
DOES IT HAVE LIBRARY INTERNET	NO	TOTAL NUMBER OF LABORATORY	10
WHETHER SCHOOL HAS SINGLE CONTIGUOUS PLOT?	Yes	SCHOOL SITE (TEMPORARY / PERMANENT)	PERMANENT
DISTANCE BETWEEN TWO SITES OF THE SCHOOL	0	PURPOSE FOR TWO SITES OF THE SCHOOL	NA
BIOLOGY LAB SIZE (IN SQ. METERS)	67.71	MATHEMATICS LAB SIZE (IN SQ. METERS)	67.71
CERTIFYING THAT NO OTHER INSTITUTION (APART FROM SCHOOL) IS RUNNING IN THE CLAIMED LAND AREA	Yes	THE SCHOOL WILL NOT RUN ANY BRANCH IN THE PREVIOUS PLOT WITH SAME AFFILIATION NO	Yes
HOW MANY ROOMS LESS THAN 400 SQ FT	34	HOW MANY ROOMS GREATER THAN 500 SQ FT	25

LOCATION DETAILS		35143—ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM Dated: 01-06-2023	
NEAREST BANK	STATE BANK OF INDIA	DISTANCE OF BANK FROM SCHOOL	1 KM
NEAREST RAILWAY STATION	AZARA, GUWAHATI	DISTANCE OF RAILWAY STATION FROM SCHOOL	2.2 KM
NEAREST BUS TERMINAL	ISBT, GUWAHATI	DISTANCE OF BUS TERMINAL FROM SCHOOL	17 KM
NEAREST AIRPORT	LGBI, GUWAHATI	DISTANCE OF AIRPORT FROM SCHOOL	1.3 KM
NEAREST HOSPITAL	GREENLAND HOSPITAL	DISTANCE OF HOSPITAL FROM SCHOOL	0.5 KM
NEAREST POLICE STATION	AZARA POLICE STATION, GUWAHATI	DISTANCE OF POLICE STATION FROM SCHOOL	2.8 KM

CONTRIBUTION TOWARDS ENVIRONMENT PROTECTION				35143—ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM Dated: 01-06-2023	
WHETHER RAINWATER HARVESTING HAS BEEN DONE IN THE CAMPUS?	NO	WHETHER ROOF WATER HARVESTING IS BEING UNDERTAKEN BY THE SCHOOL?		NO	
WHETHER HARVESTED WATER IS RECYCLED FOR GARDENING, ETC?	NO	WHETHER SCHOOL ENSURES MAINTENANCE OF ALL WATER FAUCETS/PIPES ETC TO PREVENT ANY LEAKAGES?		YES	
WHETHER SEGREGATION OF WASTE IS DONE AT SOURCE?	YES	WHETHER ORGANIC WASTE IS BEING RECYCLED?		NO	
WHETHER WASTEPAPER IS RECYCLED?	NO	WHETHER SCHOOL IS MAKING EFFORTS TO REDUCE USE OF PAPER BY ADOPTING IT SOLUTIONS?		YES	
WHETHER THERE IS PROPER DISPOSAL OF SOLID WASTE?	YES	WHETHER THERE IS A SYSTEM FOR DISPOSAL OF ELECTRONIC WASTE?		NO	
WHETHER SCHOOL IS USING ENERGY SAVING AND ENERGY EFFICIENT ELECTRICAL EQUIPMENT?	YES	WHETHER PLANTATION/GARDENING HAS BEEN DONE IN AND AROUND CAMPUS?		YES	
WHETHER DRIP IRRIGATION IS THE ONLY MEANS OF WATERING THE GARDEN?	YES	WHETHER SCHOOL IS USING SOLAR ENERGY?		NO	

WHETHER WASTE WATER FROM RO PLANT FOR DRINKING WATER IS BEING HARVESTED/RECYCLED?	NO	WHETHER SCHOOL IS PROMOTING AWARENESS AMONGST CHILDREN AND PARENTS ON ENVIRONMENTAL CONSERVATION AND CLEANLINESS?	YES
WHETHER CHILDREN ARE BEING TAUGHT HOW TO AUDIT THE USE OF WATER AND WHETHER THEY ARE BEING ENCOURAGED TO TAKE IT UP AT HOME?	NO	WHETHER CHILDREN ARE TAKING UP WATER AUDITING AT SCHOOL?	NO
WHETHER ENVIRONMENTAL LITERACY IS PROMOTED THROUGH INTEGRATION IN ACADEMICS?	YES	WHETHER TREES HAVE BEEN PLANTED BY STUDENTS, IN SCHOOL AT HOME/IN NEIGHBOURHOOD IN THE CURRENT ACADEMIC YEAR?	YES
WHETHER CONSERVATION OF ENVIRONMENT IS PROMOTED?	YES	TOTAL TREES PLANTED? (BY STUDENTS AND TEACHERS)	1150
TOTAL AMOUNT OF WATER CONSERVED (IN LITRES)? (BY STUDENTS AND TEACHERS)	6000	TARGET DATE FOR STOPPING USE OF POLYTHENE	11/30/2020

OTHER VITAL INFORMATION35143—ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM
Dated: 01-06-2023

10th BOARD PASS PERCENTAGE (2017/2018/2019)	100 / 100 / 100	12th BOARD PASS PERCENTAGE (2017/2018/2019)	96.7 / 98.55 / 100
AVAILABILITY OF WELLNESS/ACTIVITY TEACHER	YES	GRIEVANCE/ COMPLAINT REDRESSAL OFFICER	FR. L LAWRENCE XAVIER
MOBILE NUMBER OF GRIEVANCE/ COMPLAINT REDRESSAL OFFICER	8124323397	EMAIL ID OF GRIEVANCE/ COMPLAINT REDRESSAL OFFICER	lawxavience24@gmail.com
NAME OF THE HEAD OF SEXUAL HARASSMENT COMMITTEE	Mrs. ARCHANA ROY NATH	MOBILE NUMBER OF HEAD OF SEXUAL HARASSMENT COMMITTEE	9954347292
EMAIL ID OF HEAD OF SEXUAL HARASSMENT COMMITTEE	archanarnath9@gmail.com	NAME OF CONTACT PERSON IN CASE OF EMERGENCY	FR. L LAWRENCE XAVIER
MOBILE NUMBER OF CONTACT PERSON IN CASE OF EMERGENCY	8124323397	EMAIL ID OF CONTACT PERSON IN CASE OF EMERGENCY	lawxavience24@gmail.com
		NUMBER OF NURSES IN SCHOOL CLINIC	2
NUMBER OF BEDS IN SCHOOL CLINIC	3	LEVEL OF INVOLVEMENT OF SCHOOL IN CBSE ACTIVITIES	ACTIVE
DO THE TEACHERS GET PROPER GRADE LIKE PGT/TGT AS PER THE CLASSES THEY ARE ENTITLED TO TEACH?	YES	DO THE TEACHERS AND STAFF GET THEIR SALARY WITHIN FIRST WEEK OF THE MONTH?	YES
DOES THE SCHOOL HAS EPF FACILITY FOR STAFF	YES	EPF REGISTRATION NUMBER	NEGHY0005726000
MODE OF SALARY PAYMENT	BANK TRANSFER	NAME OF BANK WITH SALARY ACCOUNT	SOUTH INDIAN BANK, A/C-0473073000000217
ARE THE SCHOOL ACCOUNTS AUDITED REGULARLY?	YES	PARENT TEACHERS ASSOCIATION AS PER NORMS	YES
ACADEMIC SESSION	APRIL TO MARCH	VACATION PERIOD	JULY TO AUGUST
AVAILABILITY OF STAFF WITH KNOWLEDGE OF SOFTWARE/SCANNING/GEO TAGGING/INTERNET?	YES	WHETHER SUFFICIENT GUARDS EMPLOYED FOR SAFETY?	YES

BEST PRACTICES OF SCHOOL

Career guidance, training on skill development and competitive exams, seminars, conferences, workshops, health education, sex education, human rights and duties by resource persons, seminars by students, mentoring and coaching.

OTHER INFORMATION

35143—ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM

Dated: 01-06-2023

MANDATORY ART EDUCATION FROM CLASS 1 TO 10 -TWO PERIOD A DAY	YES	WHETHER SELECTION OF TEXTBOOKS FOR ALL GRADES ARE AS PER NORMS ((SECTION-2.4.7 (A) OF AFFILIATION BYE-LAWS))?	YES
WHETHER LIST OF PRESCRIBED BOOKS ARE PUBLISHED ON SCHOOL WEBSITE WITH WRITTEN DECLARATION AS PER (SECTION-2.4.7 (B) OF AFFILIATION BYE-LAWS)?	YES	WHETHER INFORMATION AS PER PARA (2.4.9 OF AFFILIATION BYE-LAWS) PUBLISHED ON THE SCHOOL WEBSITE ?	YES
WHETHER ALL GUIDELINES RELATED TO POCSO ACT COMPLIED WITH AS PER (SECTION-14.25 OF AFFILIATION BYE-LAWS)?	YES	WHETHER ANNUAL REPORT CONTAINS INFORMATION AS PER (SECTION-14.5 OF AFFILIATION BYE-LAWS)?	YES
WHETHER DISABLED STUDENTS FACILITATED AS PER (SECTION-14.15 OF AFFILIATION BYE-LAWS)?	NO	WHETHER IN-SERVICE TRAINING ORGANISED AS PER (SECTION-16 OF AFFILIATION BYE-LAWS)?	YES
WHETHER ANNUAL HEALTH CHECK-UP OF STUDENTS DONE AND THEIR RECORDS MAINTAINED?	NO	NUMBER OF TEACHERS IN SCHOOL WHO DOWNLOADED CBSE SHIKSHA VANI	66

PEDAGOGICAL PLAN

35143—ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM

Dated: 01-06-2023

ADOPTION OF EXPERIENTIAL LEARNING PEDAGOGY -IN WHICH GRADES	VI,VII,VIII,IX,X,XI,XII	WHETHER ANNUAL PEDAGOGICAL PLANS PREPARED, SUBMITTED AND IMPLEMENTATED ?	YES
NUMBER OF TEACHERS TRAINED ON THE ANNUAL THEME OF CBSE - EXPERIMENTAL LEARNING AND INNOVATIVE PEDAGOGY	32		

FEE STRUCTURE OF SCHOOL

35143—ST CLARET SCHOOL BORJHAR GUWAHATI ASSAM

Dated: 01-06-2023

CLASS	ADMISSION FEE (in Rupees)	TUITION FEE (in Rupees)	YEARLY DEVELOPMENT CHARGES (in Rupees)	ANNUAL/MONTHLY OTHER CHARGES FOR OTHER FACILITIES (in Rupees)
PRIMARY	6300	15000	2720	3680
MIDDLE	6300	15000	2720	3680
SECONDARY	6300	15000	2720	5880
SENIOR SECONDARY	6300	19200	2720	12880

Norms followed for fixing Fee: - Fee is charged as per the economic condition of the locality and the infrastructural facilities provided.